

Christopher Reinhardt Safety Excellence Award Nomination

**The Christopher Reinhardt Award for Safety Excellence will be given each year to an employee across the organization that demonstrates excellence in Health & Safety by promoting a positive safety culture through consistently working safely, participating in education, participating in safety initiatives and emergency preparedness exercises, being a safety role model by mentoring others and by participating on safety related committees (such as the Joint Occupational Health and Safety Committee).**

**One award will be given annually; All nominations will be reviewed and scored by a committee of Shannex employees that will then be reviewed by the Resident & Family Advisory committee for final scoring and approval.**

**\* 1. Nominee Information**

*Details of the person you are nominating*

Nominee's Name:

Nominee's  
Building/Campus:

## \* 2. **Nominator Information**

*Details on the person making the nomination*

Your Name:

Your Building/Campus:

Your Email:

### 2020 Excellence Awards Nomination Form:

**Nominator Testimonial:** In this section, we ask you the Nominator to please describe why in your opinion the nominee is deserving of the award. Ensure that your content describes how the nominee lives our core values when it comes to service excellence. Be sure to use specific examples as the selection committee will exclusively use the content of the nomination to select winners. The values and sample criteria are available on the next page.

**Supporting Testimonials:** This section helps build a case to support your nomination. Testimonials can be from Managers, Co-Workers, Residents, or direct reports and should be specific examples around why the nominee is deserving of recognition.

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Nominations will be judged solely on the information provided by the nominator in relation to Shannex's core values. Below you will find our core values and sample criteria that the selection committee will use as a guide during the selection process.

<b>Core Value</b>	<b>Sample Criteria</b>
<b>Residents First:</b>	<ul style="list-style-type: none"> <li>• Looking out for their own safety and the safety of coworkers and clients</li> <li>• Following and promoting Safe Work Practices and Procedures</li> <li>• Advocating for safe client care and service</li> <li>• Report and/or assists in investigating near misses for both clients and employees</li> </ul>
<b>Trusted Partnerships:</b>	<ul style="list-style-type: none"> <li>• Supporting other employees who require assistance</li> <li>• Providing mentorship and/or support to new employees (or employees changing their roles) to ensure their competency with respect to health and safety</li> <li>• Encouraging and assisting others in the completion of incident investigations (including near misses)</li> <li>• Actively participating (as a past or present member) on the JOHS Committee or other safety related committee that improves safety</li> </ul>
	<ul style="list-style-type: none"> <li>• Cooperating with those working to improve safety in the workplace</li> <li>• Participating in safety initiatives and exercises (such as Emergency exercise planning)</li> </ul>

**Improving  
Quality:**

- Actively participating (as a past or present member) on the JOHS Committee or other safety related committee that improves safety
- Participating in the delivery of safety education/training (i.e.-Back to Basics Leader)
- Attending external safety education related to the workplace

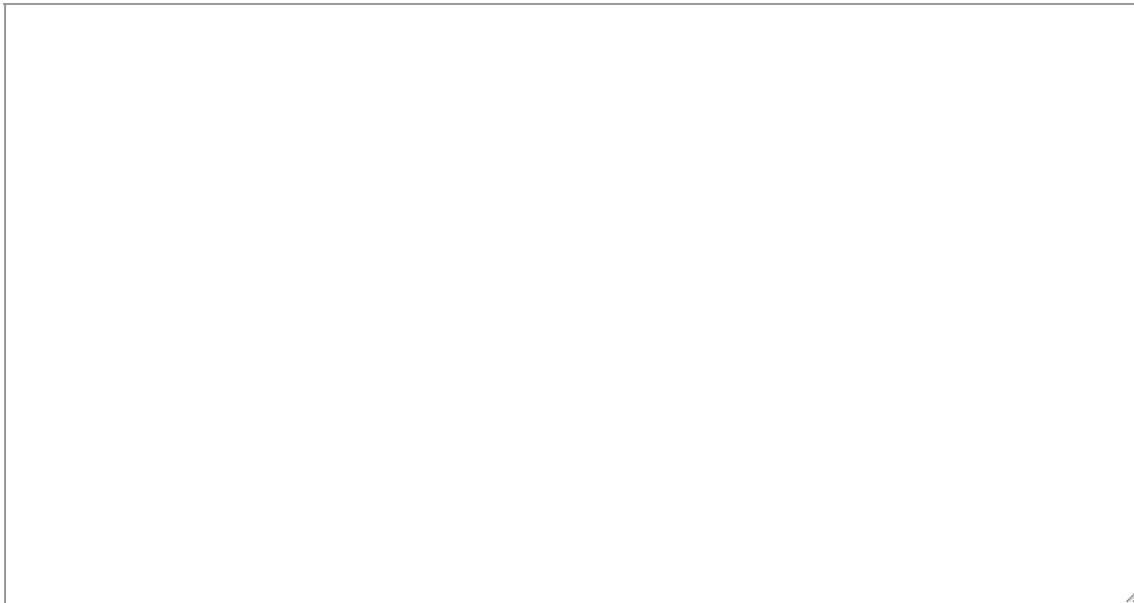
**Being  
Accountable:**

- Modelling safe behaviors and expecting the same from others
- Readily admitting mistakes and finding ways to prevent it from occurring again
- Actively reporting and controlling workplace hazards
- Being up to date on all required compliance training (i.e. mandatory education, knowledge programs, certificates)

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- \* 3. **Nominator Testimonial:** Please describe in detail why this employee is deserving of the Service Excellence award. Please use specific examples and ensure to include how the nominee demonstrates Service Excellence in relation to all four values.



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4. **Supporting Testimonials:** Please include any testimonials from the nominee's Manager, Co-workers, and Residents that support your nomination. Supporting testimonials are not mandatory but are a valuable addition to any nomination. Supporting Testimonials help to reinforce and validate a nomination.

